

**AGENDA**

**UNIVERSITY OF SOUTHERN INDIANA  
BOARD OF TRUSTEES**

**September 10, 2003**

**SECTION I - GENERAL AND ACADEMIC MATTERS**

- A. APPROVAL OF MINUTES OF JULY 7, 2003, MEETING**
- B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION**
- C. REPORT OF THE LONG-RANGE PLANNING COMMITTEE**
- D. PRESIDENT'S REPORT**

**SECTION II – FINANCIAL MATTERS**

- A. PRESENTATION OF SCHEMATIC DESIGN FOR THE NEW DAVID L. RICE LIBRARY**
- B. REPORT OF THE FINANCE/AUDIT COMMITTEE**
- C. APPROVAL OF RECOMMENDATION FOR 2004-2005 HOUSING RATES**
- D. APPROVAL OF RECOMMENDATION FOR 2004-2005 MEAL PLAN RATES**
- E. REPORT OF THE CONSTRUCTION COMMITTEE**
- F. APPROVAL OF AUTHORIZING RESOLUTION FOR PARKING GARAGE PROJECT**
- G. UPDATE ON CURRENT CONSTRUCTION PROJECTS**

**SECTION III – PERSONNEL MATTERS**

- A. APPROVAL OF PERSONNEL ACTION**

**SUPPLEMENTAL INFORMATION**

**UNIVERSITY OF SOUTHERN INDIANA  
BOARD OF TRUSTEES**

**September 10, 2003**

**SECTION I - GENERAL AND ACADEMIC MATTERS**

**A. APPROVAL OF MINUTES OF JULY 7, 2003, MEETING**

**B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION**

**C. REPORT OF THE LONG-RANGE PLANNING COMMITTEE**

The Long-Range Planning Committee will meet prior to the Board of Trustees meeting on September 10, 2003.  
A report will be presented.

**D. PRESIDENT'S REPORT**

**SECTION II – FINANCIAL MATTERS**

**A. PRESENTATION OF SCHEMATIC DESIGN FOR THE NEW DAVID L. RICE LIBRARY**

Representatives from Edmund L. Hafer and Associates and Woollen Molzan and Partners, Inc. will present the schematic phase floor plans, elevations, and cost estimates for the new David L. Rice Library.

**B. REPORT OF THE FINANCE/AUDIT COMMITTEE**

The Finance/Audit Committee will meet prior to the Board of Trustees meeting on September 10, 2003. A report will be presented.

**C. APPROVAL OF RECOMMENDATION FOR 2004-2005 HOUSING RATES**

The following 2004-2005 housing rates are recommended. These rates are effective beginning fall 2004.

		<u>CURRENT</u> <u>RATE</u>	<u>PROPOSED</u> <u>RATE</u>
<b><u>FALL OR SPRING SEMESTER</u></b>			
<b><u>McDONALD or O'DANIEL APARTMENT</u></b>			
Two Bedroom:	Two students per bedroom	\$1,370	\$1,500
	One student per bedroom	2,540	2,720
One Bedroom:	Two students	1,680	1,820
	One student	3,220	3,425
<b><u>GOVERNORS, NEWMAN, O'BANNON, or RUSTON HALL</u></b>			
Two Bedroom:	Two students per bedroom	\$1,370	\$1,500
One Bedroom:	Two students	1,370	1,500
<b><u>GOLDEN TOWER APARTMENT</u></b>			
Two Bedroom:	Two students per bedroom	\$1,370	\$1,500
	Three students	1,760	1,905
	One student per bedroom	2,540	2,720
	Family	3,740	3,965
One Bedroom:	Two Students	1,680	1,820
	One Student	3,220	3,425
	Family	3,220	3,425

**SUMMER SESSIONS**

Summer session rates are indexed to semester rates. The rate for each five-week summer session is one-third of the academic year semester rate.

#### D. APPROVAL OF RECOMMENDATION FOR 2004-2005 MEAL PLAN RATES

Students who live in the Residence Halls (Governors Hall, Newman Hall, O'Bannon Hall, and Ruston Hall) are required to purchase a Resident Meal Plan. Three plans are available from which students can choose. The proposed rates allow for normal increases in food and labor costs.

The following 2004-2005 meal plan rates are recommended for approval. These rates are effective beginning fall 2004.

##### FALL OR SPRING SEMESTER

<u>PLAN</u>	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>
Red Eagle Plan	\$1,530	\$1,576
White Eagle Plan	1,390	1,440
Blue Eagle Plan	1,200	1,240

##### SUMMER SESSIONS

Meal plans are not offered during summer sessions.

#### E. REPORT OF THE CONSTRUCTION COMMITTEE

The Construction Committee will meet prior to the Board of Trustees meeting on September 10, 2003. A report will be presented.

#### F. APPROVAL OF AUTHORIZING RESOLUTION FOR PARKING GARAGE PROJECT

The construction of the proposed library will eliminate the University Center Parking Lot located south of the existing David L. Rice Library. The University Center Lot is vital to serving University visitors and guests who attend functions in the University Center and elsewhere on campus. The construction of a parking garage near the University Center will provide parking spaces to replace those lost in the University Center Parking Lot. Exhibit II-A includes a project summary and maps of the site plan for the facility. It is anticipated that the garage will provide parking for approximately 200 vehicles. Improvements to the University Center refuse collection system and the installation of an emergency generator for the University Center will be incorporated into the planning for the parking garage. Space will be provided on the ground level of the parking facility to relocate the University's Security Office. The current security office space will be removed in the construction of the parking garage. The estimated project cost is \$4 million.

To proceed with the planning and the requests for approval for the construction of this project, several steps must be taken between regular meetings of the Board of Trustees.

Approval of the following resolution is recommended.

WHEREAS, the University of Southern Indiana Board of Trustees wishes to proceed with the planning and construction of a parking garage as submitted in the 2003-2005 Capital Improvement Budget Request and authorized by the 2003 Indiana General Assembly; and

WHEREAS, the project, not eligible for fee replacement, received bonding authorization in the amount of \$3 million from the General Assembly; and

WHEREAS, the University will provide \$1 million from parking system revenue, parking system reserves, and other reserves to address the additional costs of changes, including the relocation of the Security Office, not included in the University's original request; and

WHEREAS, approvals may be required between the regular meetings of the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes the Construction Committee to select an architect and approve the architectural contracts, design plans, cost estimates, and construction schedule; to review the construction bids; to award contracts or reject any or all construction bids for the project; and to report on the progress of the project to the Board of Trustees; and

FURTHER RESOLVED that the Treasurer is authorized to issue a Request for Proposal to solicit investment banking firms interested in providing service to the University in financing the parking garage project; and

FURTHER RESOLVED that the Finance/Audit Committee is authorized to evaluate the results of the investment banking proposals submitted; accept a proposal or reject all proposals; and approve all financing plans on behalf of the full Board of Trustees. The Audit/Finance Committee shall inform the Board of its actions; and

FURTHER RESOLVED that the President is authorized to request the Indiana Commission for Higher Education, the Indiana State Budget Committee, and the Governor of the State of Indiana to approve the parking garage project.

#### **G. UPDATE ON CURRENT CONSTRUCTION PROJECTS**

A report on the status of current construction projects will be presented.

### SECTION III – PERSONNEL MATTERS

#### A. APPROVAL OF PERSONNEL ACTION

Approval of the following personnel action is recommended.

##### 1. Early Retirement

Program Director and Assistant Professor of Dental Assisting Linda O. Matheson, in accordance with the early retirement policy, has requested early retirement effective June 30, 2004, including leave with pay for the period January 1, 2004, through June 30, 2004. Severance pay based on 15.5 years of service to the University will be paid as of June 30, 2004.

##### 2. Emeritus Status

It is recommended that the following faculty member be retired officially with the effective date shown and that the appropriate emeritus title, as indicated be conferred:

Program Director and Assistant Professor Emerita of Dental Assisting Linda O. Matheson  
15.5 years at USI, effective June 30, 2004

**University of Southern Indiana**  
**Parking Garage Project Summary**  
**August 29, 2003**

The University of Southern Indiana proposes construction of a 200-space parking garage west of and attached to the University Center near Carter Hall. The parking garage will replace a surface parking lot which will be lost when the new library is constructed, and will address the University's overall need for additional parking.

The existing Security Building will be removed as a part of this project and the footprint of the parking garage will extend over the former Security Building. Replacement space for the Security Office will be provided on the ground level of the parking garage.

The garage also will house an emergency generator and a trash disposal facility for the University Center.

The cost of adding the Security Office, the emergency generator, and the trash disposal facility to this project is estimated at \$1,000,000. The total project cost is \$4,000,000.

\$3,000,000	200 parking spaces @ \$15,000 each
600,000	Security Office: 4,000 gross square feet @ \$150/gsf
200,000	Emergency generator (equipment and building)
<u>200,000</u>	Trash disposal facility (compactor, dumpster area)
\$4,000,000	

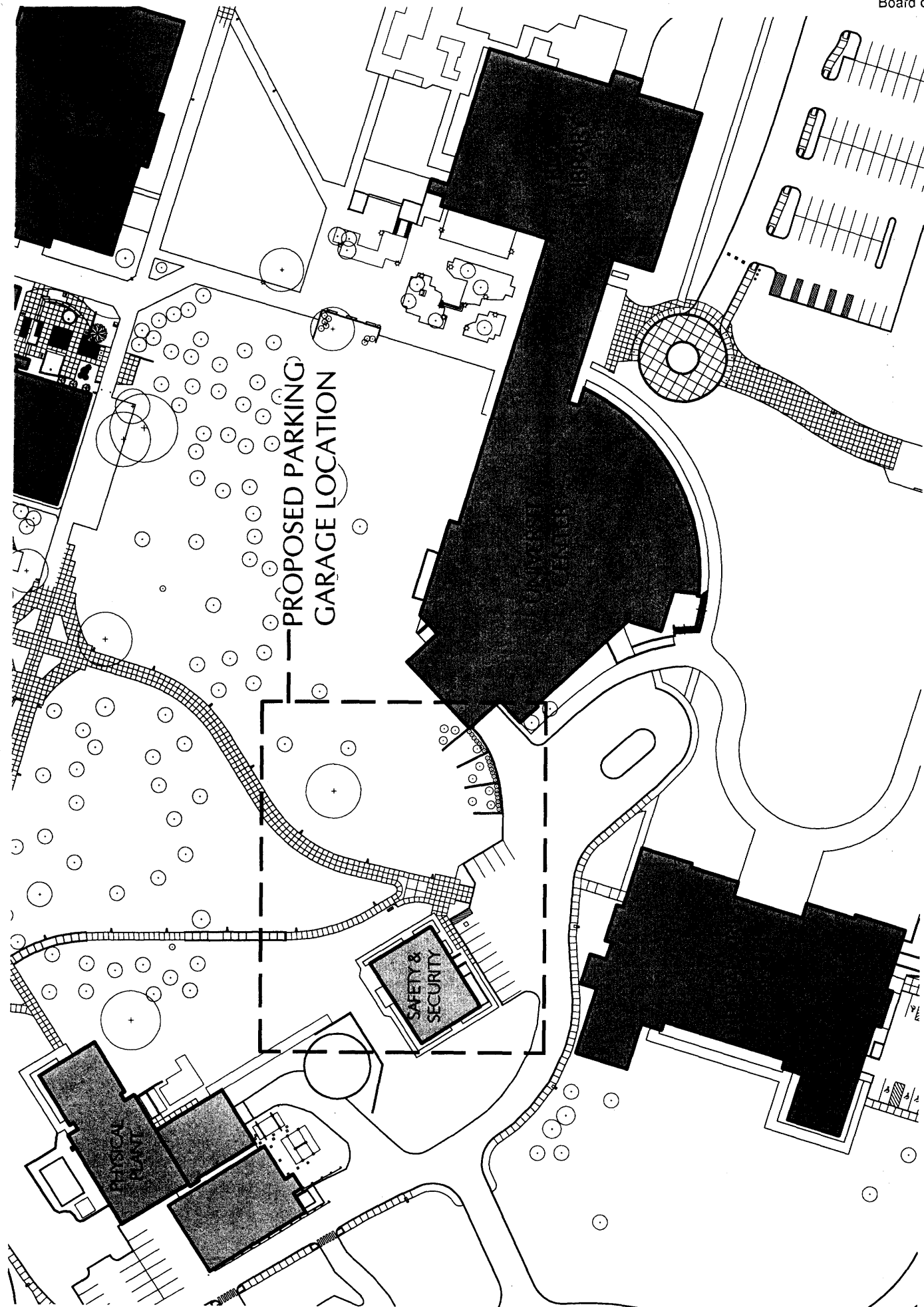
Because of its central campus location, the parking garage will require an exterior finish that will closely resemble existing academic buildings. Extending at least three floors high, the new facility will also screen the view of the physical plant's chilled water tower from much of campus.

The funding plan is as follows:

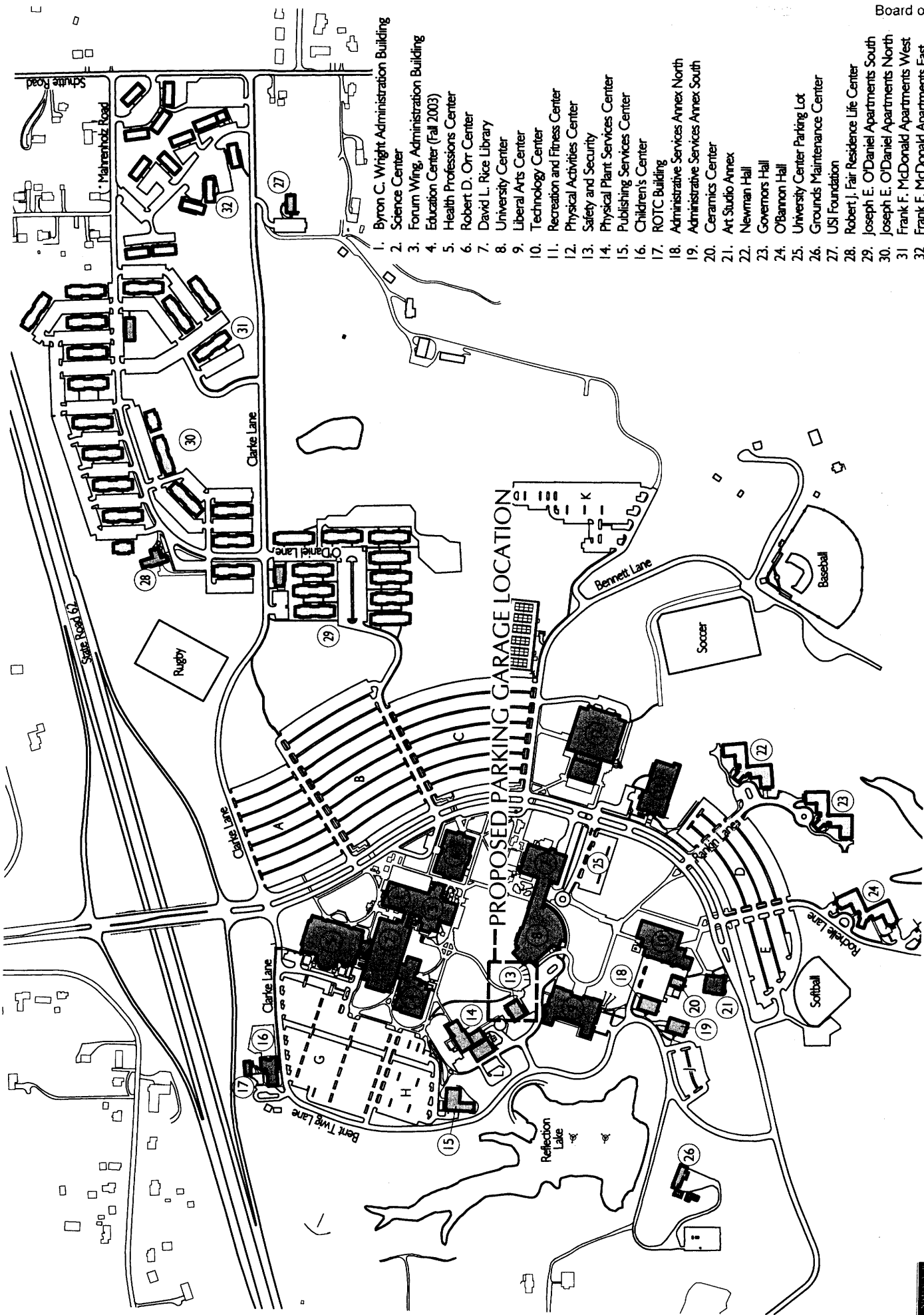
\$3,000,000	Bonding authority (debt service paid by parking system)
600,000	University reserves
<u>400,000</u>	University Center reserves
\$4,000,000	

UNIVERSITY OF SOUTHERN INDIANA  
ENLARGED CAMPUS MAP

100  
08.25.03







1. Byron C. Wright Administration Building
2. Science Center
3. Forum Wing, Administration Building
4. Education Center (Fall 2003)
5. Health Professions Center
6. Robert D. Orr Center
7. David L. Rice Library
8. University Center
9. Liberal Arts Center
10. Technology Center
11. Recreation and Fitness Center
12. Physical Activities Center
13. Safety and Security
14. Physical Plant Services Center
15. Publishing Services Center
16. Children's Center
17. ROTC Building
18. Administrative Services Annex North
19. Administrative Services Annex South
20. Ceramics Center
21. Art Studio Annex
22. Newman Hall
23. Governors Hall
24. O'Bannon Hall
25. University Center Parking Lot
26. Grounds Maintenance Center
27. USI Foundation
28. Robert J. Fair Residence Life Center
29. Joseph E. O'Daniel Apartments South
30. Joseph E. O'Daniel Apartments North
31. Frank F. McDonald Apartments West
32. Frank F. McDonald Apartments East

UNIVERSITY OF SOUTHERN INDIANA  
 CAMPUS MAP

